



## APPLICATION FOR HUMANE CANADA MEMBERSHIP

Submit by email to Manager, Annual Donor Relations & Engagement at [melissa@humanecanada.ca](mailto:melissa@humanecanada.ca), or by mail to: Humane Canada, 851 Industrial Avenue, Suite M100, Ottawa, ON K1G 4L3

### Part One: Basic Information

*(Please Print)*

|  |                         |  |   |
|--|-------------------------|--|---|
| Name of organization:  |                         |  |   |
| Charitable status number OR registered non-profit number:  |                         |  |   |
| Street address:  |                         | City:  | Province:   |
| Postal code:   | Phone number:<br>(    ) | Alternate phone number:<br>(    )                    |   |
| Fax number:<br>(    )  | Email:                  | Website:   |   |
| Your organization's name on Facebook   |                         |  |   |
| Your organization's Twitter handle:  |                         |  |   |
| Your organization's Instagram handle:  |                         |  |   |
| Executive Director or Chief Executive Officer (name):  | Address                 | <input type="checkbox"/> Same as above               | Phone number <input type="checkbox"/> Same as above<br>(    ) |
| Email  |                         |  |   |
| President (name):  | Address                 | City, Province                                       | Phone number<br>(    )  |
| Email  |                         |  |   |
| Treasurer (name):  | Address                 | City, Province                                       | Phone number<br>(    )  |
| Email  |                         |  |   |
| Manager or contact person:   | Address                 | City, Province                                       | Phone number<br>(    )  |
| Email  |                         |  |   |
| Has your organization previously been a member of Humane Canada?                                     |                         | <input type="checkbox"/> Yes (from: _____ to: _____) |   |
|  |                         | <input type="checkbox"/> No                          |   |
| Are you a member of or an associate of any other provincial or national animal welfare associations? |                         | <input type="checkbox"/> Yes (please list)           |   |
|  |                         | <input type="checkbox"/> No                          |   |



What are your key expectations of your membership with Humane Canada? (briefly)

## Part Two – Membership Criteria Checklist

Voting membership at Humane Canada consists of Humane Societies and SPCAs who share the guiding principles of Humane Canada.

Eligibility for membership at Humane Canada is based on, but not exclusive to, the following criterion. In the space provided next to each of the criteria, please signal your organization's compliance with the criterion by way of your initials.

| INITIAL | MEMBERSHIP CRITERIA<br>Organization applying for membership....   |
|---------|---|
|         | Agrees to Humane Canada representing members at the national level and you agree to support our strategic goals and objectives.   |
|         | Is a registered not-for-profit or charity incorporated under the name Humane Society or SPCA for a minimum of 3 years either provincially or federally in Canada with a board that is independent of its staff.   |
|         | Is prepared to act in accordance with Humane Canada by-laws, including payment of dues <i>(to receive a copy of the by-laws, please contact us at <a href="mailto:info@humaneCanada.ca">info@humaneCanada.ca</a>)</i>   |
|         | <ul style="list-style-type: none"> <li>• promotes and demonstrates a humane discourse philosophy</li> <li>• objective in promoting progressive improvement of animal welfare</li> <li>• a recognized/credible voice for animals in its community</li> <li>• law-abiding; functions within the law</li> </ul>  |
|         | Supports Humane Canada's willingness to work with any organization with the goal of improving animal welfare  |
|         | Operates in an ethical manner, with: <ul style="list-style-type: none"> <li>• integrity</li> <li>• transparency</li> <li>• accountability</li> </ul>  |
|         | <ul style="list-style-type: none"> <li>• Appoints and certifies a "representative" to act on its behalf in all Humane Canada business. A representative is a senior level employee involved in the day-to-day operations of your organization, fully empowered to represent, vote, and act for your agency in all Federation matters, proceedings, and activities.</li> </ul> |

### Part Three – Member Applicant Profile

|   |   |   |  |
|---|---|---|--|
| Date charter granted:   |   | Charter granted by:   |  |
| Geographic area of jurisdiction/service:  |   |   |  |
| Please check the category that best identifies your organization:   | <input type="checkbox"/> A national animal welfare organization           | <input type="checkbox"/> A provincial animal welfare organization                                     |  |
|   | <input type="checkbox"/> An independent local animal welfare organization | <input type="checkbox"/> An independent local animal welfare organization with provincial affiliation |  |
| Number of employees:  | Number of volunteers:   | Number of board members:  |  |
| What are the main programs and services you provide in your community?  |   |   |  |
| What activities or events does your organization use to engage the community?   |   |   |  |
| Does your organization do cruelty investigations <input type="checkbox"/> for companion animals?<br><input type="checkbox"/> for livestock? |   |   |  |
| Does your organization include an on-site animal sheltering facility? <input type="checkbox"/> Yes<br><input type="checkbox"/> No           |   |   |  |

#### IF YOUR ORGANIZATION OPERATES A SHELTER:

|  |   |
|--|---|
| Does your shelter have an adopt-a-thon?                        |   |
| Are all cats/dogs spayed/neutered before they are adopted out? | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
| Do you sell pet licensing?                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No    |
| Is your shelter open-admission?                                | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
| What temperament assessment system do you use, if any?         |   |
| What adoption-matching program do you use, if any?             |   |



## Authorization

I, \_\_\_\_\_ am duly authorized by the Board of Directors of the  
Name (please print) \_\_\_\_\_  
\_\_\_\_\_ to apply for agency membership at Humane Canada  
Name of organization (please print)

**Note to applicant:** Humane Canada Board of Directors requires this form be fully completed and returned to Humane Canada before your application will be considered for approval.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Attachments to include with your application

In order for your application to be considered, Humane Canada requires that **a copy of your organization's most recent audited year-end financial statement accompany each membership application.** This statement is used to calculate the membership fee.

As well, **please include a set of your organization's most recent financial statement.** Audited statements are preferred, but are not required.

### Membership fees:

| Revenue                      | Fee        |
|------------------------------|------------|
| 0-\$499,999.00               | \$275.00   |
| \$500,000.00 - \$999,999.00  | \$550.00   |
| \$1,000,000 - \$1,999,999.00 | \$1,100.00 |
| \$2,000,000 - \$5,999,999.00 | \$2,200.00 |
| \$6,000,000 - \$9,999,999.00 | \$3,300.00 |
| \$10,000,000.00 and above    | \$3,850.00 |

Your application will be reviewed at the next quarterly board meeting and you will be notified of the decision of Humane Canada's Board of Directors within three months after your application has been received.

Having trouble with your application? Contact 1-613-224-8072 ext. 11 or by email at [melissa@humaneCanada.ca](mailto:melissa@humaneCanada.ca). Thank you.