



Capital Campaign Manager

Are you looking to take the next step in your development career during an exciting time of growth at the Humane Society? Do you want to play an impactful and meaningful role in building a more humane community for people and pets? Then this might be the perrfect fit for you!

We are seeking a dynamic and experienced Capital Campaign Manager to spearhead our capital campaign. Reporting directly to the Director of Development, the Capital Campaign Manager will play a pivotal role in leading all aspects of the campaign, from strategic planning to donor engagement and stewardship.

Our ideal candidate must be highly organized, strategic, and motivated individual who can lead fundraising efforts, manage donor relationships, and ensure the campaign's overall success.

What you will be doing:

- Collaborate with the Director of Development and campaign cabinet to develop a comprehensive campaign plan and strategy.
- Work closely with the Director of Development to identify and secure additional funding sources, grants, or sponsorships to support the campaign.
- Identify, cultivate, and steward major donors, prospects, and institutional partners.
- Develop tailored cultivation and solicitation strategies for individual donors and prospects.
- Organize and execute donor meetings, presentations, and events to engage supporters and secure gifts.
- Work with the communications team to develop compelling campaign materials, including case statements, solicitation letters, and campaign updates.
- Coordinate campaign-related communications across various channels, including email, social media, and direct mail.
- Oversee the day-to-day operations of the campaign, including gift processing, acknowledgment, and donor recognition.
- Maintain accurate records of donor interactions, pledges, and contributions using the organization's CRM system.
- Provide regular progress reports to the Director of Development and campaign cabinet, highlighting achievements, challenges, and opportunities.
- Develop and manage the campaign budget, ensuring efficient use of resources and adherence to financial goals.
- Work closely with the Director of Development to identify and secure additional funding sources, grants, or sponsorships to support the campaign.

Who You Are:

- You have a university degree or college diploma, or an equivalent combination of work experience and professional development
- CFRE designation (or equivalent) is an asset, but not required.
- You have experience in fundraising, with a focus on capital campaigns or major gifts, specifically in the six-figure gift range.
- Your work inspires creativity and collaboration, builds strong relationships with internal and external stakeholders, and creates value. You excel at engaging with these stakeholders and developing ongoing relationships and partnerships
- You can speak to specific successes in securing major gifts
- You are a self-starter who is energetic, innovative, collaborative and team-oriented
- You hold a valid Ontario driver's license and have access to a reliable vehicle
- You can be depended on to act with a high level of professionalism and moral integrity
- You love to network, meet new people and tell stories about the amazing work being done by the organization you work for. Your excitement is contagious!

The Perks:

- Annual Salary of \$85,000 – \$93,000
- Four weeks' annual vacation
- Comprehensive health and dental benefits
- Employee Assistance Program
- Flexible work schedule
- Access to staff pet food program (discounted retail prices)
- Access to staff veterinary services program
- An environment always filled with adorable animals
- Bring your pet to work OR enjoy others pets while you work!

If this role is calling your name, we look forward to hearing from you! Please forward your resume and cover letter to hr@kwsphumane.ca

The full job description is available at <https://kwsphumane.ca/careers>.

The Humane Society warmly welcomes applications from people of all backgrounds and groups. We are committed to a culture of inclusivity and collaboration that celebrates diverse perspectives and voices.

We thank all candidates for their applications; however only those selected for an interview will be contacted.